WEAVER
BUSINESS COACHING

STRATEGIC FOCUS • SUPERIOR RESULTS

FULLY IMPLEMENT THE 80/20 RULE IN YOUR LIFE

THE TRIVIAL MANY

Clutter, Stuff, Low-Value Activities

"Waste of Your Time & Talents"

Task | Activity | Effort	Commitment
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Commitments = Don't do it; Delegate/Outsource; Delay; Downshift (Scope/Frequency); Destroy/Redesign

THE VITAL FEW

Most Important, High - Value Activities

"Highest & Best Use of Your Time & Talents"

Task | Activity | Effort	Strategy to Maximize
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